

Great Partnerships Planning Tool 5

**Project ‘Plan on a Page’ (almost!)**

* Use the template below, or modify your own, to map out key details in dot point to create a ‘Plan on a Page’ - a quick reference guide of who’s doing what & when

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Name** |  | | | |
| **Start Date** |  | **End Date** |  | |
| **Project Team** |  | | | |
| **When/Date** | **What are we doing?** | **How will we do it?** | | **Who will do it?** |
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