

# First Peoples Partnership Group

DRAFT TERMS OF REFERENCE

# Draft Terms of Reference – First Peoples Partnership Group

These draft Terms of Reference will be ratified at the first meeting of the Partnership Group.

## Context

1. A First Peoples Partnership Group has been established to inform and provide guidance to Creative Victoria on the implementation of Victoria's next creative industries strategy 2020 – 2024.
2. The First Peoples Partnership Group will work with Creative Victoria and with First People living in Victoria to advise on the development and delivery of new creative industries priorities by, with and for the benefit of First Peoples in Victoria.
3. In undertaking its work, the Partnership Group will consider and respond to related initiatives proposed by, or being delivered by, other government portfolios that complement and grow the creative industries.

## Function

4. The First Peoples Partnership Group will embed Aboriginal self-determination and community voice throughout the development and delivery of the next creative industries strategy 2020 – 2024.
5. To ensure this, the Partnership Group will:
  - Work with Creative Victoria and provide feedback, guidance and recommendations on the implementation of actions in Victoria's creative industries strategy 2020 – 2024
  - Convene, as required, working groups comprised of any external members whose skills and expertise reflect the specialisation required in each case
  - Provide advice on further investigation and development of strategies and actions regarding First Peoples and the creative industries in Victoria
  - Champion the creative industries and the opportunities arising from the strategy through their respective networks

## Membership, Authority and Administration

5. The First Peoples Partnership Group will comprise up to 11 members, each appointed for a period of two years, commencing from the date of the first meeting of the Partnership Group.
6. The inaugural First Peoples Partnership Group will agree the continuation of up to 50% of the members beyond the expiration of the first two-year term, to ensure the transfer of knowledge.
7. All Partnership Group members will be appointed by a First Peoples selection panel convened by Creative Victoria. Future appointments will be secured via a public EOI process and the recommendation of the First Peoples Partnership Group.
8. Members shall be paid an honorary fee for meeting participation and will be reimbursed for any reasonable expenses incurred in the course of their work for the Partnership Group including travel and accommodation related to meeting attendance requiring long distance travel. A schedule of fees is contained in the Arrangement of Honorary Payments document that will be provided to group members.
9. Members must adhere to confidentiality and conflict of interest arrangements, as determined by Creative Victoria, and will adhere to Aboriginal ways of working including an agreed set of collaboration standards.
10. The First Peoples Partnership Group will meet a minimum of four times a year, or as otherwise determined by the Chair.
11. Creative Victoria will provide secretariat support.
12. Two positions have been designated to:
  - The Executive Director Aboriginal Economic Development, Department of Jobs, Precincts and Regions who will chair the First Peoples Partnership Group
  - One First Peoples Creative Industries Advisory Group representative, providing a strong link to the overarching strategy development process

The remainder of the group will comprise up to nine members from regional Victoria and metropolitan Melbourne who will:

- Have a minimum of five years' recent experience in, or related to, First Peoples creative industries
  - Have a passion for strategic and cultural development
  - Have a commitment to collaboration for the benefit of First Peoples creative industries
- Represent the voice and needs of their region, artform, and the broader First Peoples creative industries agenda